

Louis Riel School Council & Society

When your children attend Louis Riel School, you become part of the school community. The Louis Riel School Council & Fundraising Society works to give parents a collective voice with administration and raise funds for programs to enrich student's learning. It's also a great way to meet other Louis Riel parents. It is a joint school council for Science and GATE program students

All parents and guardians are welcome.

Have an Impact

Here's are some examples of how the efforts of the council and society have impact:

- The society will help to raise about \$39,000 to support Louis Riel School in 2015/2016
- Included in that effort – parents contributed \$26,000 for technology
- Funds raised helped to support experiential learning including field trips, sports experiences and guest experts
- Classes from grades K – 6 were supported with reading assistance through Wednesday Readers grandparents program
- Historically the society has helped to fund safety speaker, Paul Davis and experts on anxiety and other topics of parent interest
- Council hosts Louis Riel Family Welcome event attracts about 1000 students and parents each September
- We also support the Grade 9 Graduation celebration.

School Council & Society Executive

The School Council and Society meets monthly during the school year to support and finance initiatives to help the school achieve its vision. Meetings are held from 6:30 to 8:30pm in the Louis Riel Comp Sci Room – all are welcome.

Nominations for executives for School Council and fundraising Society take place in April with elections in May. We welcome all parents to consider nomination. Roles involve a one-year commitment, though two-year terms are encouraged for some roles. Parents may nominate themselves or have others nominate them for a role.

Below is an overview of leadership roles available. Want to find out more? Please email George and Claudia at lrsschoolcouncil@gmail.com.

School Council

Louis Riel's School Council provides a means for parents and community to work together with administration, staff and school students to promote the wellbeing and overall effectiveness of the school community. The main role is advisory.

Council Chair or Co-Chairs

- a) preside. when present, at all meetings of the School Council
- b) have a general supervision of all activities of the School Council
- c) be the official spokesperson of the School Council, and
- d) may act as the Director at Large of the Fundraising Society

Council Vice Chair

- a) aid the Chair and undertake tasks with/assigned by the Chair
- b) in the absence of the Chair, supervise the affairs, and preside at any meetings of the School Council
- c) in the event of resignation, incapacity or leave of absence of the Chair, fulfill the Chair's responsibilities
- d) may act as the President of the Fundraising Society

Secretary

- a) cause accurate minutes of all School Council meetings and proceedings
- b) have charge of all the correspondence and official records of the School Council
- c) maintain a dated record of all the Members of the School Council and their addresses
- d) cause notices of the School Council and AGM and Monthly Meetings and proceedings to be given in accordance with our Bylaws
- e) may act as the Secretary of the Fundraising Society
(meeting duties may be shared by co-secretary duo)

Treasurer

- a) be responsible for the deposits of all the monies paid to the School Council in whatever bank, trust company, credit union or treasury branch the School Council may order
- b) properly account for funds of the School Council and keep such books as may be directed
- c) present a full detailed account of receipts and disbursements to the School Council whenever requested
- d) ensure preparation of the financial statements for the annual report
- e) chair the financial committee (comprised of the other officers) to prepare in April and present in May an annual School Council budget after consultation with the School Administration on the School Budget each fiscal year
- f) may act as the Treasurer of the Fundraising Society

Fundraising Society

Louis Riel's fundraising society provides a means for parents and community members to provide additional financial resources and support to the school. Its main role is fundraising.

President

- a) is ex-officio member of all Committees
- b) preside. when present, at all meetings of the Society and of the Board

Vice President

- a) in the absence of the President, shall preside at any meetings of the Society

Secretary

- a) attend all meetings of the Society and Board
- b) keep accurate minutes of all Society and Board meetings and proceedings
- c) have charge of all correspondence of the Society

Treasurer

- a) shall receive monies paid to the society and be responsible for the deposits of all the monies paid to the Society in whatever bank, trust company, credit union or treasury branch the Society may order
- b) properly account for funds of the Society and keep such books as may be directed
- c) present a full detailed account of receipts and disbursements to the Society whenever requested
- d) shall prepare for submission to the Annual Meeting a statement duly audited/reviewed of the financial position of the Society and submit a copy of the same to the Secretary for records of the Society

Directors at Large

- a) Support management of the affairs of the Society as called upon
- b) May also be casino committee chair or casino organizers

If you wish to find out more or put your name forward for an executive position, Please email George and Claudia at lrsschoolcouncil@gmail.com.

Council & Society Activities - How to Get Involved

Getting involved in school council and society activities is easy. If you wish to volunteer, or would like more information on opportunities, please send an email to volunteerforlouis@gmail.com.

You are also welcome to participate in monthly meetings – see Louis Riel school website School Information / School Council page for details.

Fundraising

Supplementing our CBE school budget is essential to bringing enriching programs to the students of Louis Riel. The council fundraising society helps to initiate and carry out fundraising and volunteer programs to enrich the school learning experience. These activities are in addition to in-classroom volunteering that parents of Louis students are committed to contribute.

Casino

This is Louis Riel's most lucrative fundraiser where we participate in an Alberta government casino event and receive a portion of the profits.

Fundraising goal: \$60,000+ (estimate based on past casinos)

Timing – Date to be set, between October and December 2016

Volunteers needed – casino floor assistants, day and night shifts available.

Healthy Hunger Fun Lunch program

In cooperation with the school, the parent council society offers parents the chance to purchase a lunch online for their children through a pre-selected restaurant, several times per month. A portion of proceeds goes to the school.

Fundraising goal: \$8,000

Timing – ongoing through the year

Volunteers needed – coordinate volunteers and distribute lunches on Fun Lunch day for hour

Book Fair

Once or twice a year, we turn a room of the school into a bookstore and give families the opportunity to buy books from Scholastic. Teachers and our librarian provide a wish list that Book Fair fundraising helps to purchase to enrich Louis classrooms and our library.

Fundraising goal: \$7,000 in books for Louis (Combined fundraise from 2 fairs)

Timing – October/November and April/May

Volunteers needed – to help set up store, daily shifts to sell books/run cash register.

Cheque Writing

Building on the success of the cheque writing for technology campaign in 2016/17, the Society is considering a future cheque writing campaign for experiential learning like field trips, in-school experts, parent expert directory and so on.

Fundraising goal: TBD ~\$20,000

Timing – October or January

Volunteers needed – to investigate online donation software, to coordinate overall initiative, to prepare and oversee campaign communications, to support donation administration such as tax receipts.

Possible - Flower fundraiser

In partnership with a Calgary greenhouse, Louis sells gorgeous Spring Flowers and Herbs and keeps a portion of proceeds.

Fundraising goal: \$2,000

Timing: April/May

Volunteers needed – Coordinate orders and set up/distribution. Shifts to help unload & distribute flowers on delivery day at the school.

Possible New – Food fundraiser

Help bring convenient, nutritious food to Louis Riel families with proceeds going to our school.

Fundraising goal: to be set

Timing: to be set

Volunteers needed – Coordinate orders and set up/distribution. Shifts to help unload & distribute items on delivery day at the school.

Community, Engagement & Literacy

Louis Family Welcome – early September

A Louis Riel tradition – the welcome event invites all students and parents of Louis to come one evening 5 to 7pm and meet each other, have some fun and kick off the new school year. The Welcome event is usually held the second week of school in September, or may also be coordinated with parent teacher interviews later in year.

Volunteers needed – event coordinators, sponsor/donation seekers, shoppers, set up / take down assistants, food table hosts, entertainment, décor and more.

Timing – September – some planning in June/August

Communications

Want to help broadcast key information or impact stories about Louis student council and society fundraising? Put your communications skills and experience to work.

Volunteers needed – blog writers, designers, photographers and videographers.

Timing – year-round

Calgary READS

This high-impact program matches struggling readers with parent reading assistants to support literacy. New volunteers welcomed, free training! A once or twice a week volunteer commitment is recommended. Find out more at www.calgaryreads.com

Volunteers needed – parent reading assistants

Timing – starting September, one-time training and 2x week student session

Wednesday Reader / Grandparents Program

Parents, Family members and Grandparents volunteer to be assigned to one elementary classroom where they assist the teacher and students with reading, classroom activities, and mentorship. Volunteering occurs at the school Wednesdays from 9am-12pm.

Volunteers needed – snack making/delivery Wed mornings, noon visiting with grandparents

Timing – Wednesdays morning / noon

Staff Appreciation

Work with the school council to provide “thank you” events and tokens of appreciation to our wonderful, hardworking teachers and administrators.

Volunteers needed – one or two coordinators, parent volunteers to bake and help on event day

Timing – TBC by coordinator, December and June common

Community Liaison

Are you a natural at building relationships in the community and live nearby the school? We welcome your help to support with building goodwill and cooperation between Louis Riel and community associations, sister school programs and other related groups.

Volunteers needed – one liaison

Timing – year-round

If you wish to volunteer, or would like more information on any of these opportunities, please email Janice at volunteerforlouis@gmail.com. Thank you.